



Policy Type: **Operational**

Policy Title: **Community Use of Programming Space**

Policy Number: **OP 06**

The purpose of this policy is to establish parameters for community use of programming space with the Brock Township Public Library. The Brock Township Public Library strives to be a vibrant, accessible, service-oriented, information and cultural centre that supports the recreational, educational, and entrepreneurial needs of citizens, young and old. To that end the Brock Township Public Library Board makes available, whenever possible/practical, meeting/programming space at all library branches within the system.

Terms for Community Use of Programming Space

1. In keeping with the policies and practices of the Township of Brock, the Brock Township Public Library Board requires that all individuals/community organizations using public library programming spaces, for non-library related purposes, provide proof of liability insurance.
2. Brock Township Public Library Staff must be present when facility space is being used under the auspices of the Public Library.
3. Not-for profit agencies may use public library programming spaces free of charge.
4. For-profit agencies will be charged usage fees as per the approved Brock Township Public Library Programming Space Rental Fee Schedule.
5. Programming space must be reserved in advance through the local library branch, subject to the approval of the CEO.
6. The Brock Township Public Library Board reserves the right to decline to make available programming space as it deems prudent/necessary.

History

Motion #	Date	Approved, Amended, Reviewed, Revised, Replaced
2012-10-5	Oct 9/12	Approved
2016-06-09	June 14, 2016	Reviewed